Instructions for Completing your IDX/MLS Search Registration with the Kerrville Board of REALTORS®

The Kerrville Board of Realtors requires its members to submit the request for IDX via email so that the required agreement can be drawn up. Please send a request for RETS IDX via email to info@kerrvillerealtors.com with the following information:

- In the subject line enter "Request for RETS IDX"

- Please include the following information in the email:

  o Your Name
  o Your TREC License Number
  o Company Name
  o Name of Website Vendor: Constellation Web Solutions
  o Contact Person: Dan Dlhy
  o Contact Email: brokersolutions@constellationws.com
  o Contact Phone: 425-636-6910

The Kerrville Board of Realtors will provide you with the next steps in the process. Please send a confirmation email to IDXAdmin@z57.com once you have sent the above email to the MLS. If the MLS sends you an IDX approval please forward it to IDXAdmin@Z57.com. If you have any questions please call Customer Service at **800.899.8148 Option 5 or email** IDXAdmin@z57.com.

MLS approval of IDX an application typically takes 2-3 weeks, but varies by MLS.