

IDX Paperwork Cover Sheet

IMPORTANT

This cover sheet **MUST** be filled out and returned via Email or Fax with your IDX paperwork. If this cover sheet is not included your IDX may not be approved and set-up properly.

How To Return

Scan & Email Cover Sheet & Paperwork to: IDXAdmin@z57.com

Fax Cover Sheet and Paperwork to: (858) 430-5599

Please Print Clearly

First Name: _____ (REQUIRED)

Last Name: _____ (REQUIRED)

Email Address: _____ (REQUIRED)

Domain Name: _____ (REQUIRED)

IF FACEBOOK PREMIUM CLIENT, PLEASE USE YOUR FACEBOOK BUSINESS PAGE URL AS THE DOMAIN NAME

MLS Agent ID: _____ (REQUIRED)

Office ID: _____

Maryland

9707 Key West Ave. Suite 200
 Rockville, MD 20850
 s 844-55-BRIGHT
 o 888-213-3456
 f 301-838-7171
 mris.com

Pennsylvania

660 American Ave. Suite 203
 King of Prussia, PA 19406
 s 844-55-BRIGHT
 o 888-213-3456
 f 610-783-4699
 trendmls.com

**BROKER AUTHORIZATION FOR PRE-APPROVED VENDORS**

This form is available for subscribers who wish to use a pre-approved Bright vendor and their authorized products (this includes brokerage office sites). Authorization is needed for all agents prior to using a Bright Approved Vendor for any products containing MLS content.

Product: **IDX website** **VOW website** **Other**

If Other, please describe: _____

Website URL(s) for review: _____

If Agent request, please provide the following information:

Agent Name: _____

Agent User ID: _____

Agent Email Address: _____

Vendor Name: _____ Constellation Web Solutions

Vendor Email: _____ brokersolutions@constellationws.com

Brokerage Name: _____

Broker Code: _____

I hereby authorize the individual agent or brokerage website(s) named above to utilize the pre-approved Vendor and their products listed above, which I understand will include listing content and information provided by Bright MLS. As the Broker of Record or authorized representative, I understand that it is my responsibility to notify Vendor and Bright data. I agree to take the necessary steps in a timely manner to keep the above listed website(s) in compliance with Bright MLS Rules and Regulations at all times. Any changes or updates to information on this form will require a new completed form to be submitted and processed.

Broker of Record Signature: _____
(or Authorized Representative)

Email: _____
(where decision will be sent)

Printed Name: _____

Date: _____

Please return this completed form to: Brokerauthorization@brightmls.com
Authorization Forms can take up to 3 business days to process.