

# IDX Paperwork Cover Sheet

## IMPORTANT

This cover sheet **MUST** be filled out and returned via Email or Fax with your IDX paperwork. If this cover sheet is not included your IDX may not be approved and set-up properly.

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### How To Return

*Scan & Email Cover Sheet & Paperwork to: [IDXAdmin@z57.com](mailto:IDXAdmin@z57.com)*

*Fax Cover Sheet and Paperwork to: (858) 430-5599*

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### Please Print Clearly

**First Name:** \_\_\_\_\_ (REQUIRED)

**Last Name:** \_\_\_\_\_ (REQUIRED)

**Email Address:** \_\_\_\_\_ (REQUIRED)

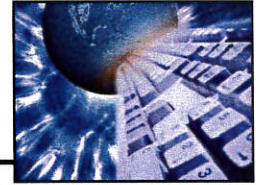
**Domain Name:** \_\_\_\_\_ (REQUIRED)

*IF FACEBOOK PREMIUM CLIENT, PLEASE USE YOUR FACEBOOK BUSINESS PAGE URL AS THE DOMAIN NAME*

**MLS Agent ID:** \_\_\_\_\_ (REQUIRED)

**Office ID:** \_\_\_\_\_

Billing information and signature are required



## RETS Order Form

Please Give Us A Call Toll Free At **1.800.334.0831** Should You Have Any Questions Or Need Further Assistance.

**Your Information - All Fields Are Required**

**Board or Association:**  
\_\_\_\_\_

**Firm/Office Name:**  
\_\_\_\_\_

**Broker/Agent Name:**  
\_\_\_\_\_

**Broker/Agent Email:**  
\_\_\_\_\_

**Firm/Agent Website Address:**  
\_\_\_\_\_

**Web Designers Name:**  
Constellation Web Solutions

**Web Designers Email:**  
brokersolutions@constellationws.com

**Web Designers Phone:**  
425-636-6910

**Billing Information - All Fields Are Required**

Billing Cycle:      Annually  
 Payment Type:     Credit Card     Check  
 Card Type:         MasterCard     Visa     Amex     Discover

Your Name: \_\_\_\_\_  
 Card Number: \_\_\_\_\_  
 Expiration Date: \_\_\_\_\_  
 Billing Address: \_\_\_\_\_  
 City: \_\_\_\_\_ St: \_\_\_\_\_ Zip: \_\_\_\_\_  
 E-Mail: \_\_\_\_\_  
 Phone: \_\_\_\_\_ FAX: \_\_\_\_\_

By signing below you are authorizing MarketLinx, Inc. to debit the above listed credit card annually for the payment of the services or fees indicated on the bottom left of this form. MarketLinx, Inc will continue to debit the charges and/or fees at the regularly scheduled billing cycle. All package selections require twelve (12) months minimum commitment. Early termination of any of the selected packages will result in all remaining charges being debited from the above listed credit card. Annual payments are non-refundable. This contract will automatically renew on the annual anniversary date of the first billing date unless MarketLinx, Inc is notified, in writing, no less than thirty (30) days prior to contract renewal. It is the sole responsibility of the signed customer to assure compliance with all local, state, federal, franchise rules, regulations and/or laws with regard to their individual website. Any misuse, either intentional or otherwise, of legally protected domain names, URL's, images, logos, site content, and 3<sup>rd</sup> party products by the signed customer is done so at his/her own risk. The signed customer agrees to waive all liability of MarketLinx, Inc, and any of their affiliated partners, from any and all liability resulting from such violations. These terms and conditions are subject to change without prior notice.

Customer Signature	Date
X _____	

**RETS Data Access**

This utilizes a RETS data access approach in distributing your listing data. All available property listing information can be accessed directly from the RETS server. The data contains those fields of information as determined by your board or association at the time of creation and made available to you for use and inclusion within **you or your firms website(s)** in whatever format you choose to utilize. All photos are also available for retrieval for each listing. A RETS login and password will be provided upon receipt of this agreement. While this agreement provides access to the RETS data, instructions on the implementation of the listing information is not. However, assistance can be located at [www.rets.org](http://www.rets.org).

**Annual Fee \$200.00**

**FAX To: (714) 250-6906**

**Mail Checks To:**  
**MarketLinx**  
**4 First American Way**  
**Attn: Leticia Lopez, 4<sup>th</sup> floor**  
**Santa Ana, CA 92707**

**\*\*\*Special Authorization\*\*\***

RETS data is authorized to be used solely by the user or firm specified below in a single real estate website owned or operated, by or for the user or firm for the specific purpose of making such data available to the general public. Any other unauthorized use, dissemination or distribution of this data to a third party firm or website is strictly forbidden. MarketLinx Inc. will at their discretion immediately discontinue service and/or seek other legal remedies for any violations of this authorization.

By signing below I specifically agree to abide by the above agreement, and to use said data in the specified manner authorized by the Special Authorization.

**User/Firm Name**

X \_\_\_\_\_

Web Master Signature	Date
_____	