

# Instructions for Completing your IDX/MLS Search Registration with the REALTOR® Association of Northwestern Illinois MLS

Please submit completed paperwork  
to [IDXAdmin@z57.com](mailto:IDXAdmin@z57.com) or fax to  
(858) 430-5599

RANWIL has requested that its members contact it directly for IDX forms.

1. Please **contact your MLS** at the contact information below.
2. **Complete their IDX paperwork process** to request that Z57's IDX provider (**Constellation Web Services or CWS**) be authorized to provide IDX listings to display on your website.
3. If a signature is needed from the IDX Provider or IDX Vendor, then please **submit paperwork to [IDXAdmin@z57.com](mailto:IDXAdmin@z57.com) or fax to (858) 430-5599.**

CWS and Z57 will be notified when your IDX request is approved by your MLS, and your IDX will then be activated on your website. You will be notified via email once this process is complete, or if any additional information is requested from your MLS during the process.

MLS approval of IDX applications typically takes 2-3 weeks, but varies by MLS.

## MLS Contact Info:

REALTOR® Association of Northwestern Illinois  
Multiple Listing Service, Inc.  
Phone: 815 235-3068  
Fax. 815-880-7809  
[fgaar@cjrinc.com](mailto:fgaar@cjrinc.com)