

# IDX Paperwork Cover Sheet

## IMPORTANT

This cover sheet **MUST** be filled out and returned via Email your **IDX** paperwork. If this cover sheet is not included your **IDX** may not be approved and set-up properly.

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### How To Return

*Scan & Email Cover Sheet & Paperwork to: Brenda Paulk at  
bpaulk@realtorsathens.com and CC IDXAdmin@Z57.com.*

**Please Print Clearly**

**First Name:** \_\_\_\_\_ (REQUIRED)

**Last Name:** \_\_\_\_\_ (REQUIRED)

**Email Address:** \_\_\_\_\_ (REQUIRED)

**Domain Name:** \_\_\_\_\_ (REQUIRED)

*IF FACEBOOK PREMIUM CLIENT, PLEASE USE YOUR FACEBOOK BUSINESS PAGE URL AS THE DOMAIN NAME*

**MLS Agent ID:** \_\_\_\_\_ (REQUIRED)

**Office ID:** \_\_\_\_\_

**MLS OF AAAR Information and Signature for  
FTP Data Pull / RETS Feed / VOW**

Entered into on behalf of MLS OF AAAR by:

\_\_\_\_\_  
AAAR Signature Title  
\_\_\_\_\_  
Print Name  
\_\_\_\_\_  
Date

**Office Information and Signature**

Office Name: \_\_\_\_\_ MLS OF AAAR Broker Code: \_\_\_\_\_  
Broker Name: \_\_\_\_\_  
Agent Name: \_\_\_\_\_  
E-mail address: \_\_\_\_\_  
(You **must** supply an e-mail address here. This address will be MLS OF AAAR's principal means of communicating with you for notices under this Agreement.)  
Office Street Address: \_\_\_\_\_  
Office City, ST, ZIP: \_\_\_\_\_  
Office Phone: \_\_\_\_\_ Office Fax: \_\_\_\_\_  
Entered into by:

Broker's Signature Date \_\_\_\_\_

**Principal Broker's Signature Required**

**Consultant Information and Signature**

**NOTE TO BROKER: Reproduce this page for each individual/company to whom you intend to provide access to the BR Data under this Agreement.**  
Consultant (company or individual) Name: Constellation Web Solutions  
E-mail address: brokersolutions@constellationws.com  
(You **must** supply an e-mail address here. This address will be MLS OF AAAR's principal means of communicating with you for notices under this Agreement.)  
Consultant Street Address: 6737 W. Washington St. Ste 2120  
Consultant City, ST, ZIP: West Allis, WI 53214  
Consultant Phone: 425-636-6910 Consultant Fax: 414-918-9215  
Entered into on behalf of Consultant by:  
Dan Dlhy, Data and Compliance Manager, 8/6/15, *Dan Dlhy*

Signature/Title Date

**NOTE TO CONSULTANT: Be sure to enter into this Access to Broker Reciprocity data feed contract with MLS OF AAAR for every real estate broker to which you provide services. If you sign only one and that Broker's access to the BR Data is terminated, you will not be able to get the data for your other clients. Also, any additional technical assistance required above the normal provided by MLS OF AAAR or its vendor will be billed to the consultant at the standard hourly rate determined by MLS OF AAAR or its vendor.**