

Instructions for Completing your IDX/MLS Search Registration with the Lake County Board of REALTORS®- North Florida MLS

Return completed paperwork
to IDXAdmin@z57.com or fax
to (858)-430-5599

The Lake County Board of Realtors - North Florida MLS requires its members obtain the IDX forms from them directly.

1. Please contact the North Florida MLS to obtain the required MLS agreement.
2. Complete their IDX agreement to request that Z57's IDX provider (**Constellation Web Services or CWS**) be authorized to provide IDX listings to display on your website.
3. If a signature is needed from the IDX Provider or IDX Vendor, then please **submit paperwork to IDXAdmin@z57.com or fax to (858) 430-5599.**

CWS and Z57 will be notified when your IDX request is approved by your MLS, and your IDX will then be activated on your website. You will be notified via email once this process is complete, or if any additional information is requested from your MLS during the process.

MLS approval of IDX an application typically takes 2-3 weeks, but varies by MLS.