

# IDX Paperwork Cover Sheet

## IMPORTANT

This cover sheet **MUST** be filled out and returned via **Email or Fax** with your **IDX** paperwork. If this cover sheet is not included your **IDX** may not be approved and set-up properly.

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### How To Return

*Scan & Email Cover Sheet & Paperwork to: [IDXAdmin@z57.com](mailto:IDXAdmin@z57.com)*

*Fax Cover Sheet and Paperwork to: (858) 430-5599*

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### Please Print Clearly

**First Name:** \_\_\_\_\_ (REQUIRED)

**Last Name:** \_\_\_\_\_ (REQUIRED)

**Email Address:** \_\_\_\_\_ (REQUIRED)

**Domain Name:** \_\_\_\_\_ (REQUIRED)

*IF FACEBOOK PREMIUM CLIENT, PLEASE USE YOUR FACEBOOK BUSINESS PAGE URL AS THE DOMAIN NAME*

**MLS Agent ID:** \_\_\_\_\_ (REQUIRED)

**Office ID:** \_\_\_\_\_



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This certifies that the agent below is actively participating in the buying and selling of real estate, is working under my broker designation, and is an active Subscriber of MLSListings in good standing. The named agent has my permission, as the designated broker (Participant) for the office below, to access and/or display MLS Content provided by a third-party vendor authorized by MLSListings, as marked below:

- Display MLS Content, under the Internet Data Exchange (IDX) program, on the named agent's personal website
Access and/or display MLS Content via (name of product or service)

This form does not allow an agent to download, copy, host or otherwise directly access the MLS Database.

Broker Info and Signature Required

Brokerage Company Name: Office Code:
Designated Broker: Broker DRE:
Designated Broker Signature: Date:
Broker Email (required): Phone:
(This will be MLSListings' primary means of communicating about MLS developments.)

Complete

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Agent Info. and signature required

Subscriber Name: DRE#:
Signature:
Company Name: Broker Code/Branch:
Email (required): Phone:
Product Name: IDX

Complete

URL of Agent website: www.
Company Hosting/Providing MLS Data: Constellation Web Solutions
IP Address of Host Server: (xx.xxx.xx.xx, or similar format): 207.38.102.14 and 207.38.102.15
Technical Contact Name: Trevor Peterson
Email (required): brokersolutions@constellationws.com Phone: 425-636-6910

Complete